



V/H IMPAIRMENT TEACHER AIDE

Characteristics of Work

This is paraprofessional work in assisting teachers and house parents with care and training of handicapped and/or multi-handicapped children. Duties include assisting with physical care, personal hygiene, and various educational and recreational activities of students. Work is supervised by a supervising teacher/principal.

Examples of Work

Examples of work performed in this classification include, but are not limited to, the following:

Supervises and assists students with activities of getting dressed and personal hygiene and grooming.

Supervises, accompanies, and assists students with meals, in walking and/or riding from place to place, and in various indoor and outdoor activities.

Assists teachers with classroom activities as instructed.

Assists and documents progress of students in development of self-help, physical, social, and motor skills.

Monitors health and safety of students; notes changes in appearance or behavior which might be signs of illness; notes safety hazards and takes appropriate steps for avoidance.

Records data as required and maintains records.

Performs related or similar duties as required or assigned.

Essential Functions

Additional essential functions may be identified and included by the hiring agency. The essential functions include, but are not limited to, the following:

1. Supervises and assists children with activities of daily living (ADL's) and documents progress.
2. Assists teacher with educational and vocational activities.

Minimum Qualifications

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

Physical Requirements: These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements. These are typical requirements; however, reasonable accommodations may be possible.

Light Work: May frequently walk or stand and/or frequently exert force equivalent to lifting up to approximately 10 pounds and/or occasionally exert force equivalent to lifting up to approximately 20 pounds.

Vision: No special vision requirements.

Speaking/Hearing: Ability to give and receive information through speaking and listening skills or manual communication skills.

Taste/Smell: Ability to use the sense of smell to recognize and distinguish odors. Ability to use the sense of taste to recognize and distinguish flavors.

Motor Coordination:

While performing the duties of this job, the incumbent is regularly required to sit; use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. The incumbent is frequently required to stand; and walk. The incumbent is occasionally required to climb or balance; and stoop, kneel, crouch, or bend.

Experience/Educational Requirements:

Education:

A Bachelor's Degree from an accredited four-year college or university;

OR

Education:

Graduation from a standard four-year high school or equivalent (GED);

AND

Experience:

Four (4) years of experience in work related to the above-described duties;

AND

Certification, Licensure, and/or Registration:

Applicants for the School for the Deaf must meet agency required proficiency standards for manual communication prior to completion of probationary period.

Substitution statement:

Above graduation from a standard four-year high school or equivalent (GED), related education and related experience may be substituted on an equal basis.

Interview Requirements

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.